

Managing Director Jobs Letter begins...

Private and Confidential

Mr. Bill Howie
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Dear Mr Howie

Group Managing Director – Sunday Times 9th August 2011

Being particularly interested in the above vacancy and confident of my close fit with your specifications, I have enclosed a summary version of my CV for your attention and confirmation that I wish to apply for the post.

My background shows me being a qualified chartered accountant with 20 years general management experience. Until recently I was the Managing Director of a start-up venture-capital backed commercial trading and supplies company which provides multimillion pound technology solutions involving a number of partners, complex integration issues and tight timetables and budgets. Growth of the business was 24% year on year and final turnover £31.7m.

From the outset I established and then managed the European, North American and Asia Pacific operations of this group. I managed the sales, marketing, implementation, customer service, and HR and finance functions. I developed and managed the partnership plan and established relationships with key partners such as IBM, CGEY, KPMG and Deloitte Consulting.

Having previously served upon the board of a publicly quoted company and managed a division of 850 staff, I have experience of business development, turnarounds and of growth by acquisition. I have considerable International, project and programme management experience to match closely with your requirements.

Corporate finance projects that I have undertaken include raising venture capital funds, European and technology grant applications, MBO's, MBI's, debt funding, flotation's, reversals, acquisitions, disposals and reconstructions.

With my proven track record of growing businesses; I am also a strong motivational leader with good man-management, leadership and communication skills plus a solid foundation in corporate governance., which I am confident makes me an ideal candidate for this important position.

I look forward to discussing this application with you at your earliest opportunity.

Yours Sincerely

Arthur McNultie ACA